

City of Lawrence  
Outside Agency  
Bi-annual Report  
2016

Reports on activity should be submitted electronically to Danielle Buschkoetter, at [dbuschkoetter@lawrenceks.org](mailto:dbuschkoetter@lawrenceks.org). Reports on activities from January 2016 to June 2016 are due on July 15<sup>th</sup> 2016. Cumulative reports on activities from January 2016 through December 2016 are due on February 15<sup>th</sup> 2017.

**Agency Name:** The Willow Domestic Violence Center

**Reporting Period (please check one):**

☒ January - June  
(deadline July 15)

☐ January – December  
(deadline February 15)

1. Give a brief narrative of the activities that were funded with City funds over the reporting period checked above.

The primary purpose of these funds is to help Lawrence homeless and low-income residents who cannot afford public transportation to gain access to the Lawrence public transportation service in order to keep appointments and interviews that are related to health, employment, housing, legal needs or securing benefits. These funds are distributed to 7 partnering agencies serving the homeless, including: The Willow Domestic Violence Center (The Willow), Bert Nash Homeless Outreach, East Central Kansas Action Network (ECKAN), Family Promise, First Step, DCCCA, Inc., The Lawrence Douglas County Housing Authority (LDCHA) and the Salvation Army.

2. Provide specific detail (and supportive documents, if needed) to demonstrate progress made toward your goals/objectives.

Please see Attachment #1

3. How have you impacted the citizens of Lawrence?

The bus pass fund allows the agencies to assist individuals who are homeless with no income/very low income to have improved access to the city and service providers through transportation. Through increased transportation, the partner agencies are helping those without income secure the means to become part of the local economy through increased community engagement, employment and benefits that lead to permanent housing in Lawrence. Providing bus passes also empowers homeless individuals to utilize community resources through increased self-sufficiency.

## A success story from The Willow:

This spring, a domestic violence victim staying at The Willow's shelter home worked with an advocate to gain employment. The victim's abuser had previously forbidden her from working, so she had a few job skills or experience. A Willow advocate worked with her to decide what type of work she was interested in. Together they created resumes and a plan of places to apply to. The survivor was very adamant about applying to jobs in person so she had a chance to present herself in a professional manner. The advocate helped her receive more than our usual daily allotment of bus passes to allow her to apply to as many jobs as she could quickly.

The survivor received 6 bus passes and moved between several different businesses that day. By the end of the week she had a job offer. This small investment (\$6 total) allowed the survivor to quickly gain employment and give her time to receive her first paycheck before the end of her emergency shelter stay. This job will take a family in crisis and homeless to stable and safe housing. For a mere \$6 investment, this is an incredible return.

4. What barriers, if any, have you encountered?

There have been no barriers in the identification of individuals who are eligible/served by the agencies or in the distribution of bus passes to such individuals by any of the partner agencies.

Overall, the most significant barrier to the program is that there are not enough funds to meet the need. The program partners seek methods to supplement the program so that the needs for all the clients at each agency are able to be met.

5. Review the line-item budget you provided in your application. How much of your allocation has been spent?

Please see Attachment #2

**Bus Passes & Work Clothing -- City General Fund 2016**

Attachment #1

Total City funding \$3,640

Agency	LDCHA	First Step	Sal. Army	ECKAN	Bert Nash	Fam. Prom.	Willow	Total
Service Period -- Purpose								
Jan - June 2016 - Passes Used								
Health	0	72.8	0	123	114	0	162	471.8
Employment	145.6	72.8	218.6	150	98	145.6	96	926.6
Housing	0	0	109	0	50	0	24	183
Legal	0	0	0	0	22	0	13.8	35.8
Benefits	0	0	0	0	61.8	0	141	202.8
Total	146	146	328	273	346	146	437	1,820
Bus passes remaining	0	0	0	0	0	0	0	0
Work Clothing Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bus/Clothing Funding Remaining	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,820.00
Grand Totals	\$ 145.60	\$ 145.60	\$ 327.60	\$ 273.00	\$ 345.80	\$ 145.60	\$ 436.80	\$ 1,820.00

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07/12/16

Accrual Basis

**The Willow Domestic Violence Center**  
**Bus Pass Detail - Sent**  
**As of May 31, 2016**

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
<b>Bus Passes Distribution</b>							0.00
General Journal	05/30/2016	Bus Pass	City of Lawrence Bus Pass/ Work Clothes	Funds for oth...		1,383.20	1,383.20
Bill	05/31/2016	May 2016	Bert Nash Bus Passes	1st Half 2016	345.80		1,037.40
Bill	05/31/2016	May 2016	Salvation Army	1st Half 2016	327.60		709.80
Bill	05/31/2016	May 2016	ECKAN	1st Half 2016	273.00		436.80
Bill	05/31/2016	May 2016	First Step at Lake View	1st Half 2016	145.60		291.20
Bill	05/31/2016	May 2016	Family Promise of Lawrence	1st Half 2016	145.60		145.60
Bill	05/31/2016	May 2016	LDCHA	1st Half 2016	145.60		0.00
Total Bus Passes Distribution					1,383.20	1,383.20	0.00
<b>TOTAL</b>					<b>1,383.20</b>	<b>1,383.20</b>	<b>0.00</b>